Revised EMu Conservation Module

Some general notes:

1. KE has to ensure backwards compatibility with the old EMu conservation module. Customers who wish to keep using the current conservation module can continue to do so. At upgrade time, some EMu registry settings will need adjustment to hide the new tabs in the Conservation module.

2. Customers with data in the old EMu Conservation table DO NOT require any data migration to move to the new EMu Conservation module.

3. Not all tabs need to be seen at each customer site. Customers can choose (via the EMu Registry) the tabs appropriate to their requirements. Further the Record Type field is designed for tab switching to display all tabs appropriate to that particular Record Type value.

4. If the default tab order is not the preferred order it can be changed on a Group or User basis via the EMu registry.

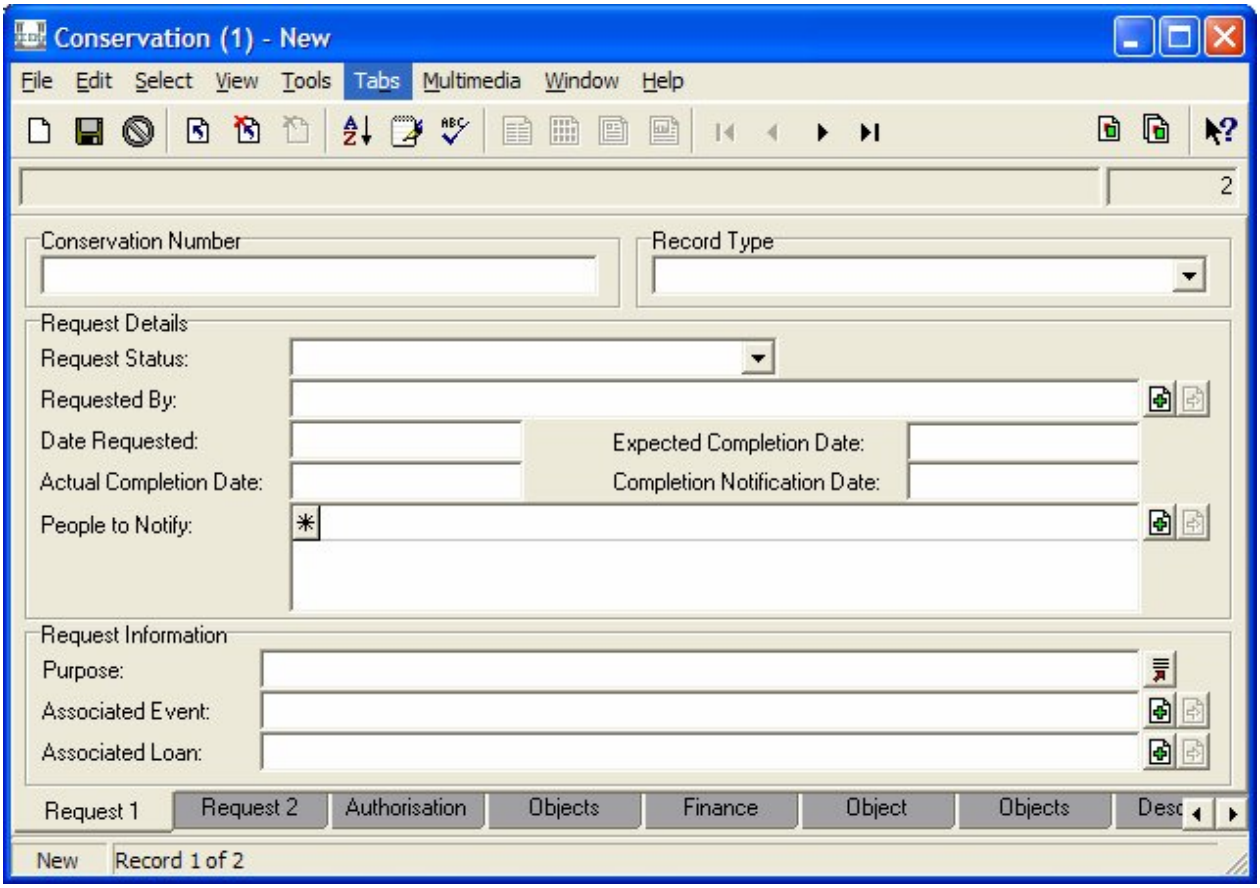
5. The screen shots show Field Labels and Tab Labels with English (UK) spelling (which is the default in EMu). Changing the EMu Language setting to English (US) will display labels with US spelling.

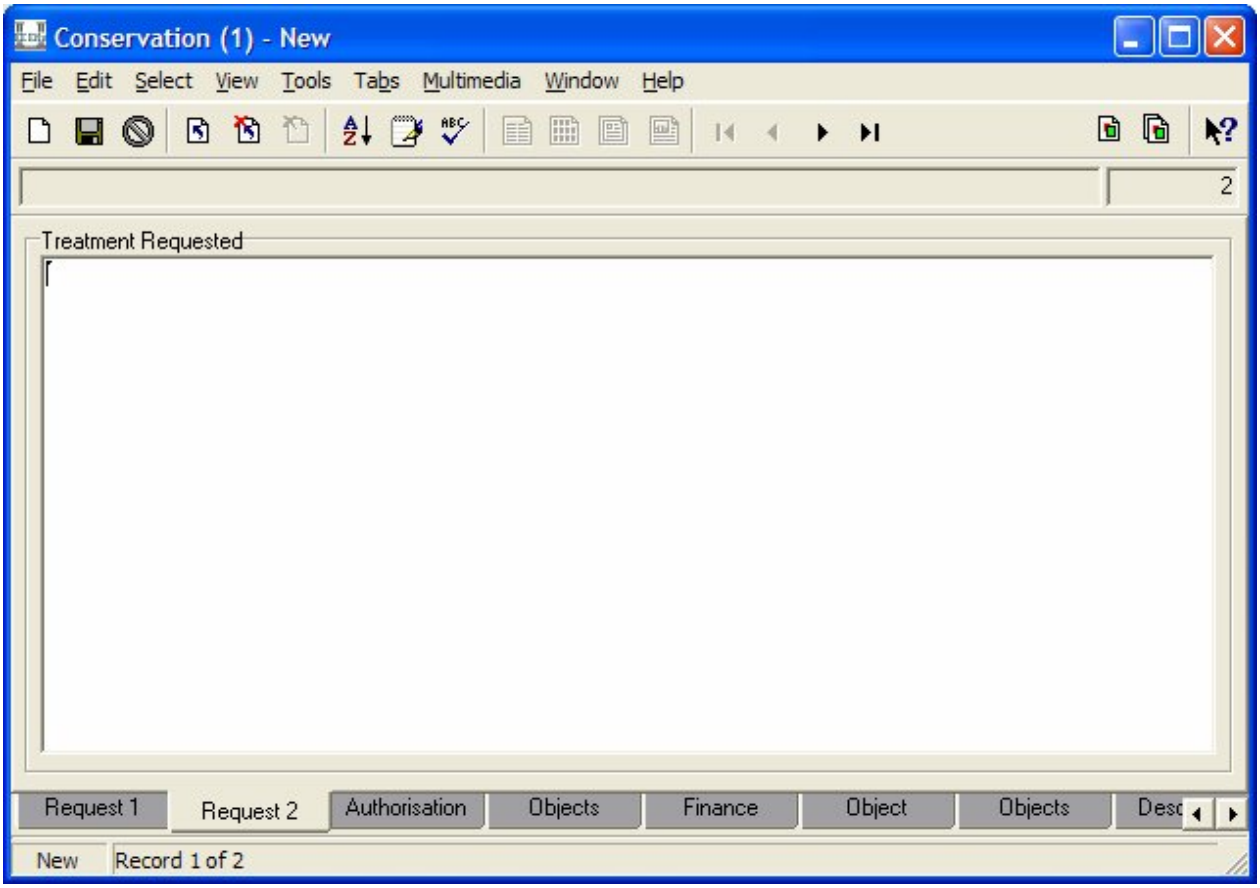
6. On the Request 1 and Object/Objects tabs the Conservation Number field is setup to be a Unique value field. However customers can choose to allow duplicates. This field can also be setup to provide automatic number incrementation.

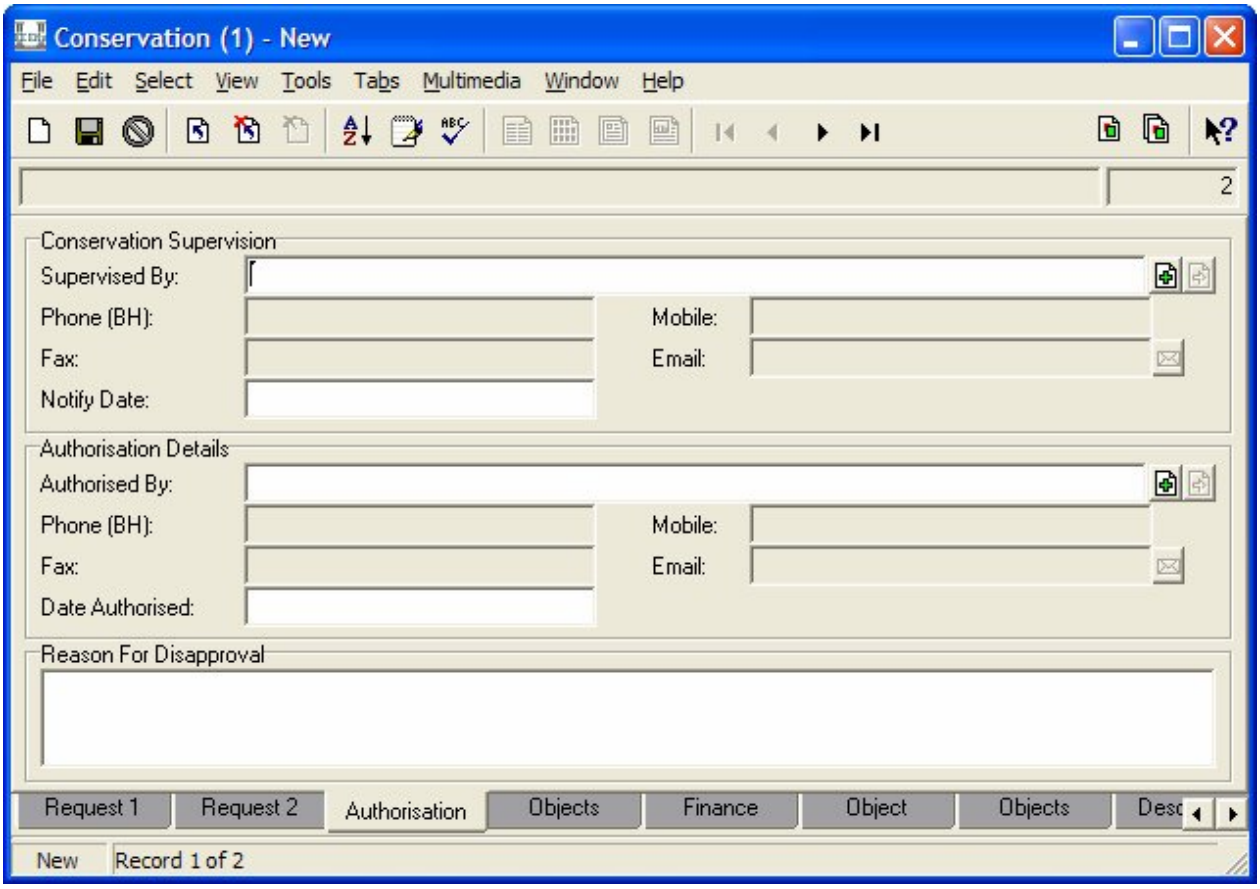
7. Customers who have already sub-classed the old Conservation module will be able to upgrade EMu and continue to use the functionality provided by their original sub-class. Some customers have extensively sub-classed the old Conservation module and it is expected they will continue as is.
   Some customers have quite minor sub-classing of the old Conservation module and it is anticipated they will move to the new Conservation module (whilst incorporating the functionality of their sub-class).
   KE will discuss options with each customer.

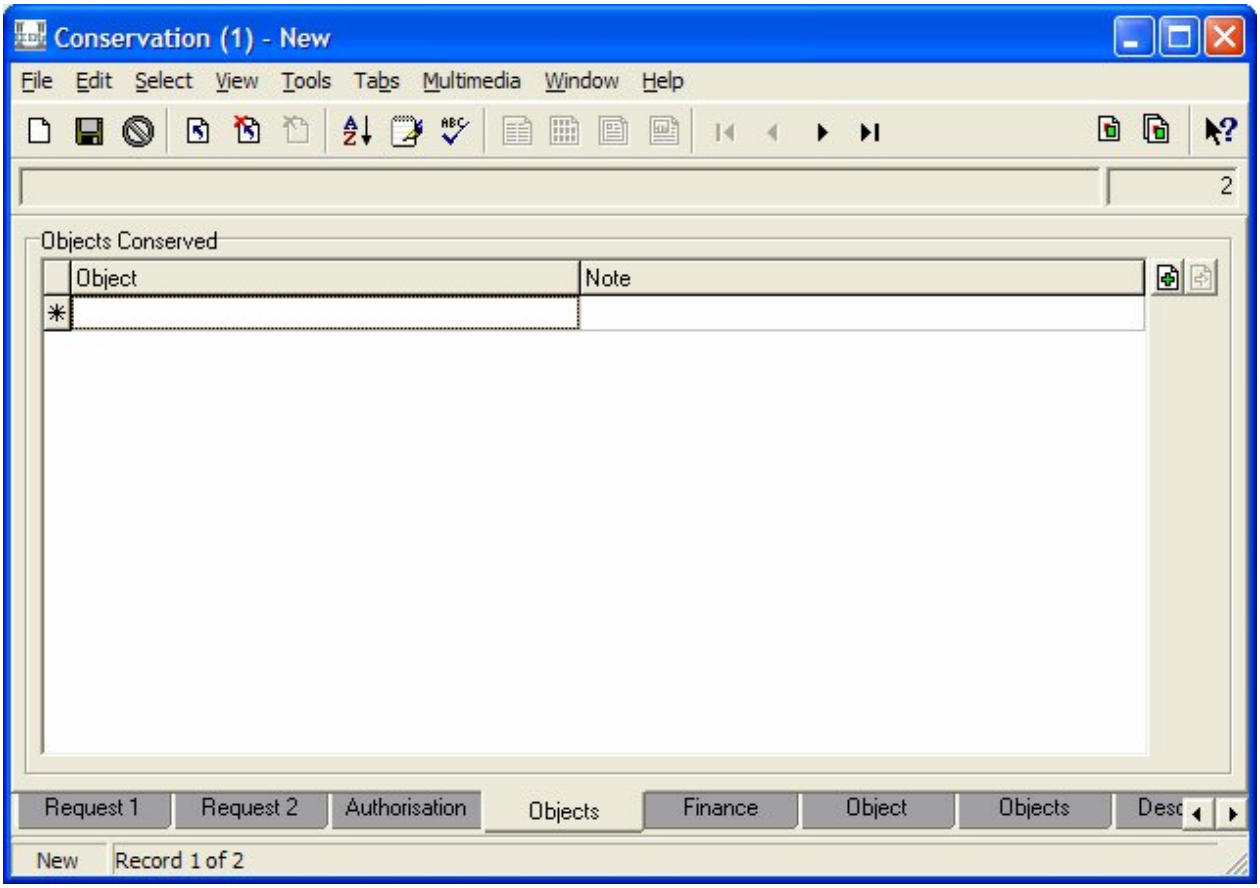
The first five tabs, Request 1, Request 2, Authorisation, Objects and Finance are the core Conservation tabs from the old EMu Conservation module.

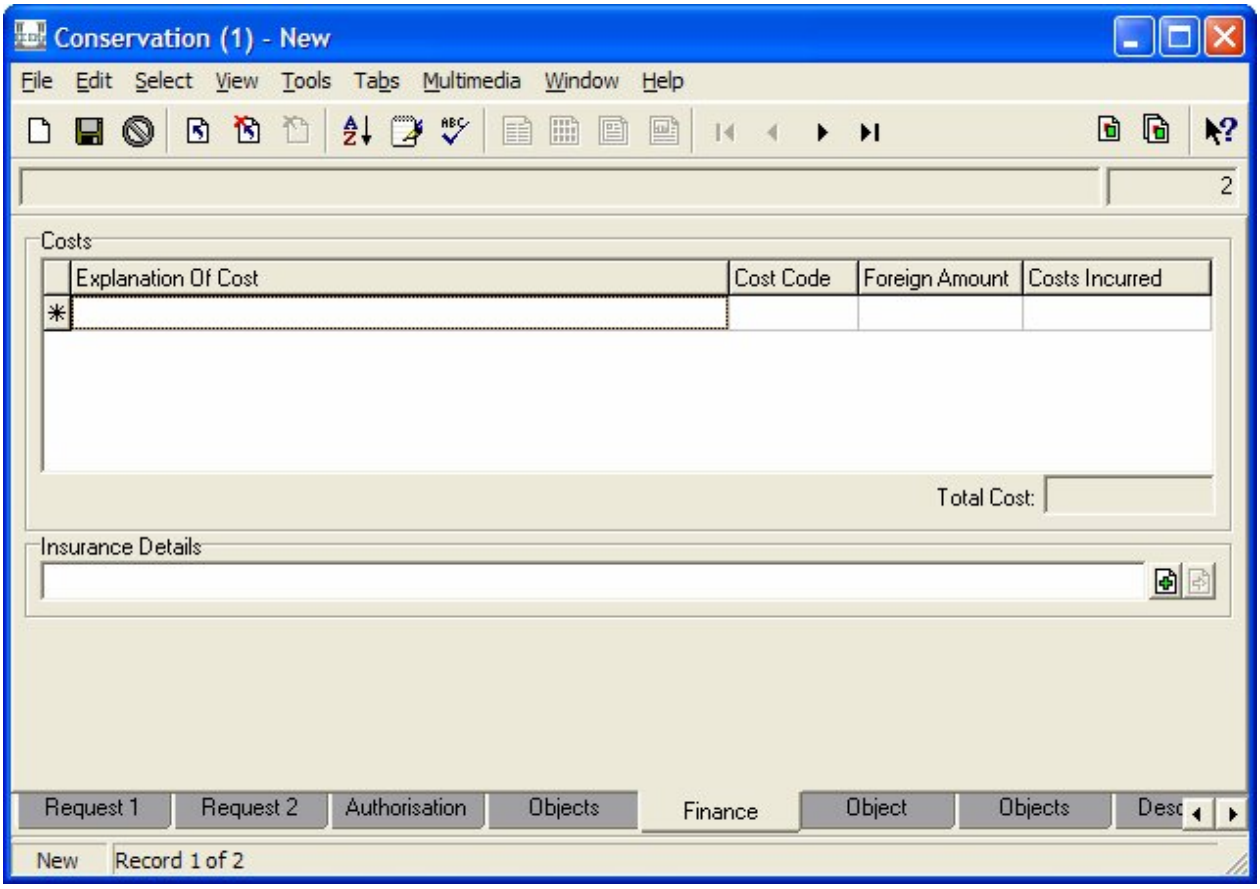
Customers wishing to stay with the functionality of the old EMu Conservation module need only hide the new core Conservation tabs.




Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Treatment Requested
Request 1 Request 2 Authorisation Objects Finance Object Objects
New Record 1 of 2


Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Conservation Supervision
Supervised By:
Phone (BH):
Mobile:
Fax:
Email:
Notify Date:
Authorisation Details
Authorised By:
Phone (BH):
Mobile:
Fax:
Email:
Date Authorised:
Reason For Disapproval
Request 1 Request 2 Authorisation Objects Finance Object Objects
New Record 1 of 2


Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Objects Conserved
Object
Note
Request 1 Request 2 Authorisation Objects Finance Object Objects Desc
New Record 1 of 2


Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Costs
Explanation Of Cost
Cost Code
Foreign Amount
Costs Incurred
Total Cost:
Insurance Details
Request 1 Request 2 Authorisation Objects Finance Object Objects Desc
New Record 1 of 2

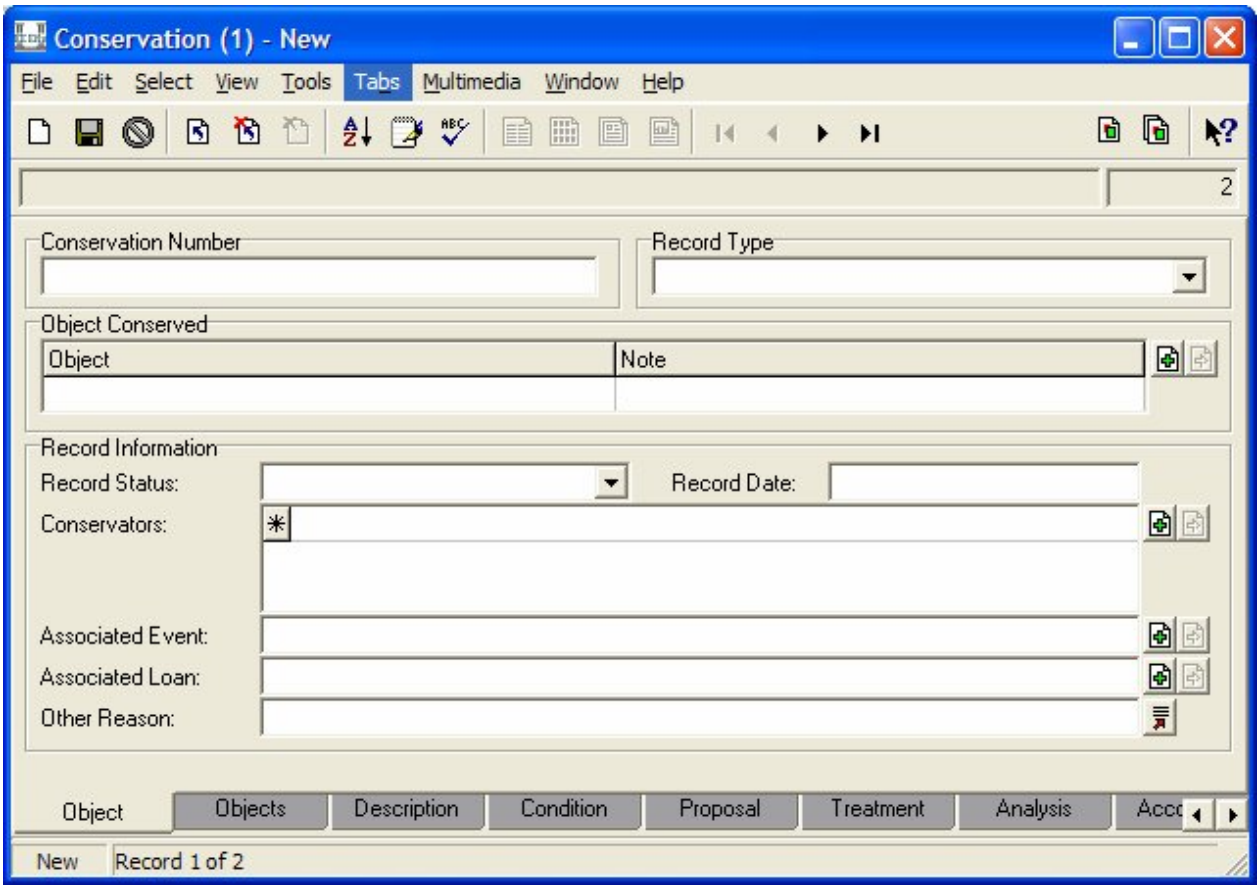
The following tabs, Object, Objects, Description, Condition, Proposal, Treatment, Analysis, Accounting, Recommed. and Other Media (which follows after the Multimedia tab) are the new Conservation tabs.

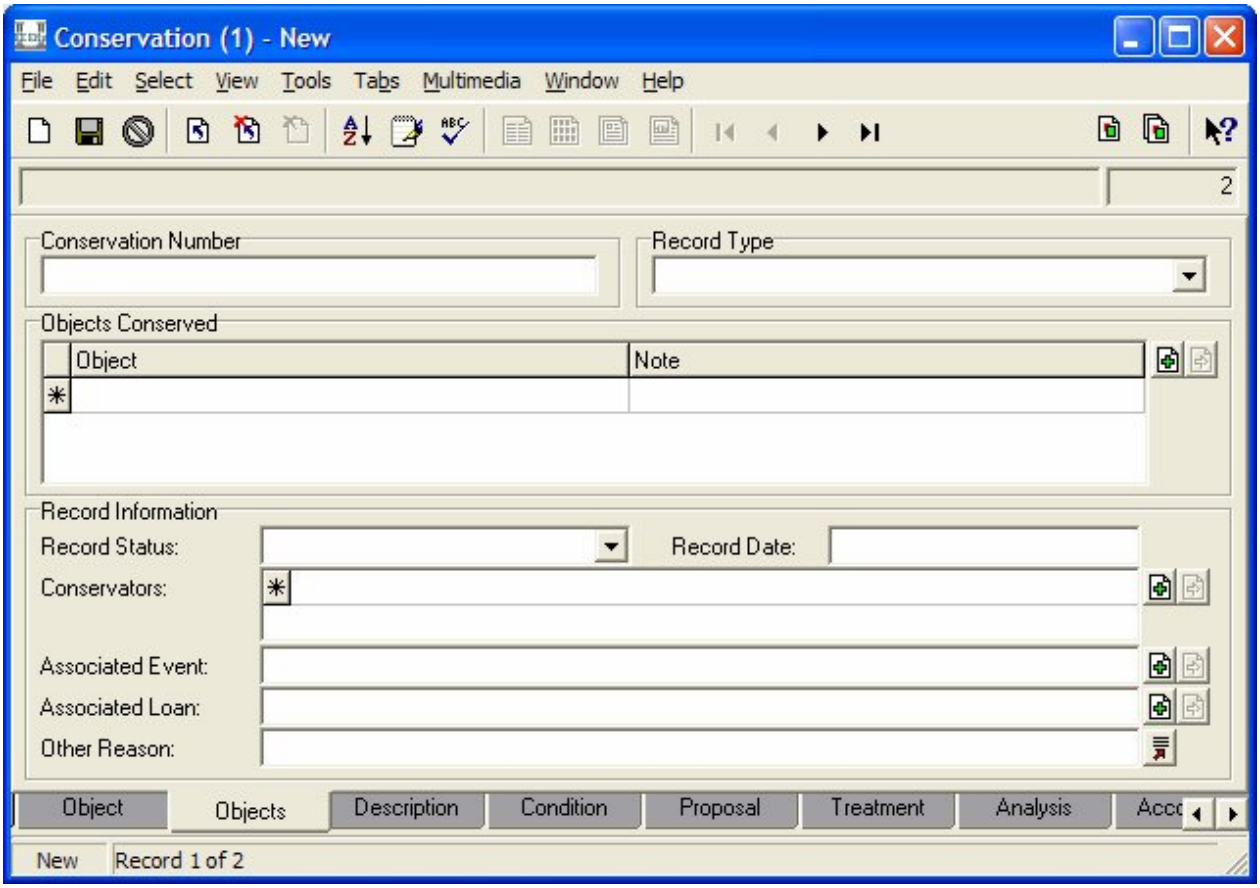
Customers wishing to use the functionality of the new EMu Conservation module need only hide the old core Conservation tabs.

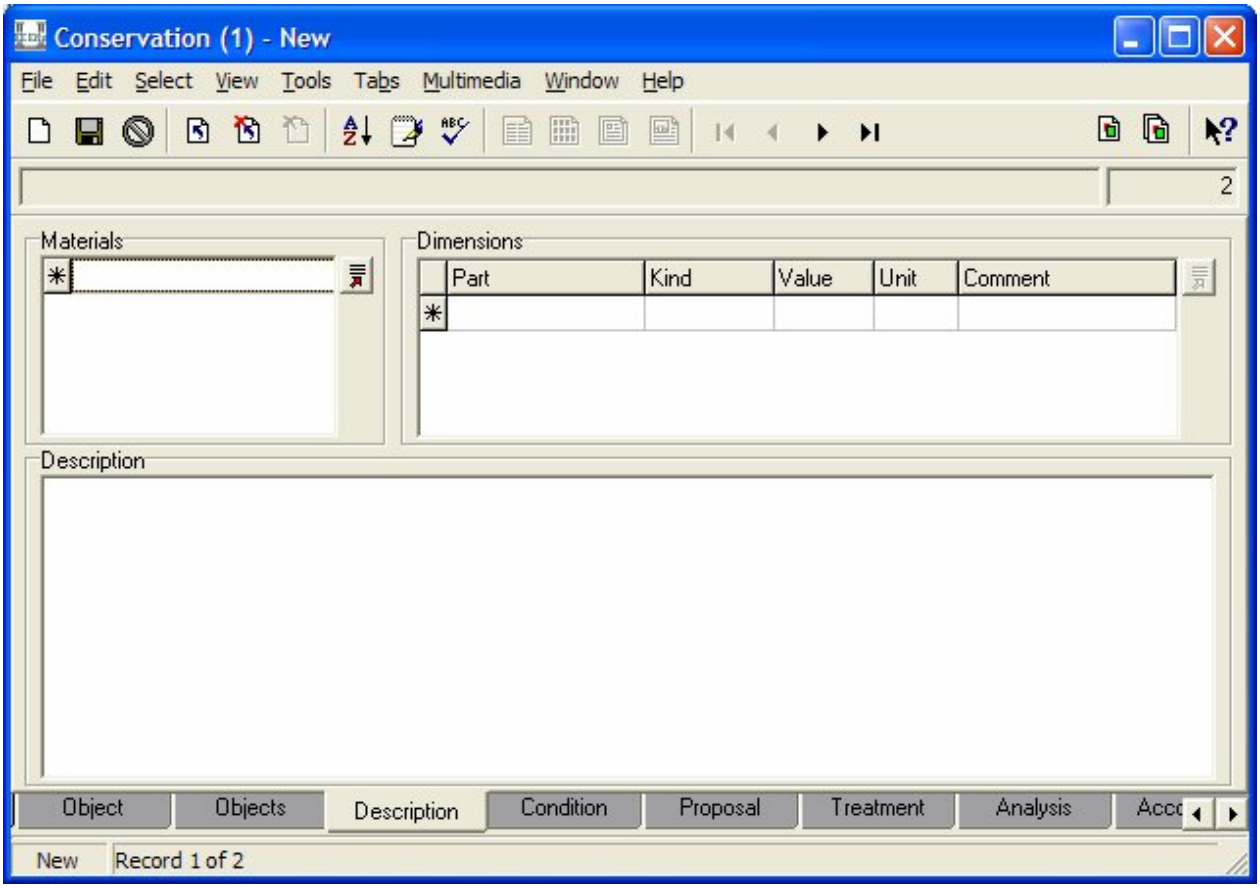
It is intended that customers use either the Object or Objects tab. For one catalogue record per conservation record the Object tab is used. For multiple catalogue records per conservation record the Objects tab is used.

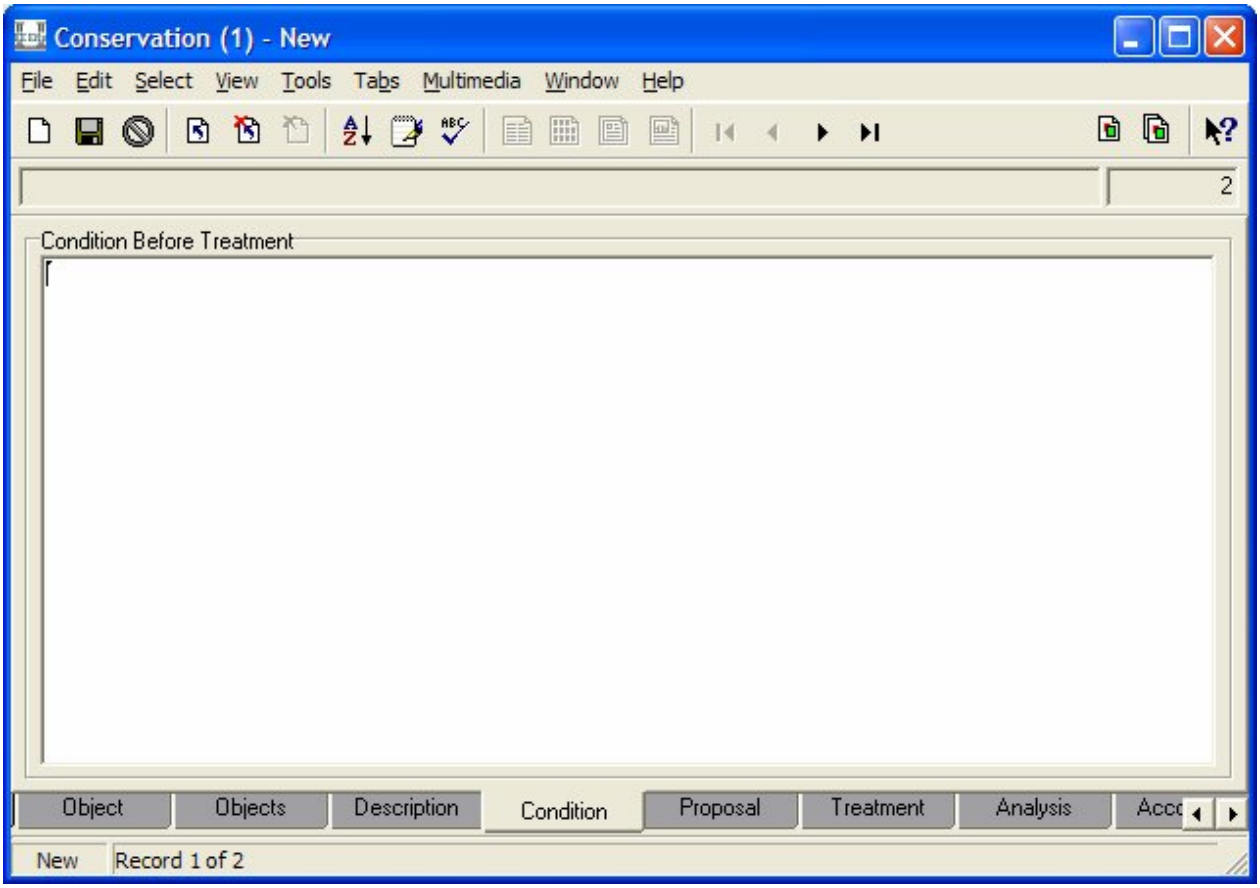
Aside for supporting one catalogue reference or many catalogue references the Object and Objects tabs are the same.

The Record Type field can be used for tab switching to display particular sets of tabs for different types of Conservation records.




Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Conservation Number
Record Type
Objects Conserved
Object
Note
Record Information
Record Status:
Record Date:
Conservators:
Associated Event:
Associated Loan:
Other Reason:
Object
Objects
Description
Condition
Proposal
Treatment
Analysis
New
Record 1 of 2


Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Materials
Dimensions
Part
Kind
Value
Unit
Comment
Description
Object
Objects
Description
Condition
Proposal
Treatment
Analysis
New
Record 1 of 2


Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Condition Before Treatment
Object
Objects
Description
Condition
Proposal
Treatment
Analysis
New
Record 1 of 2

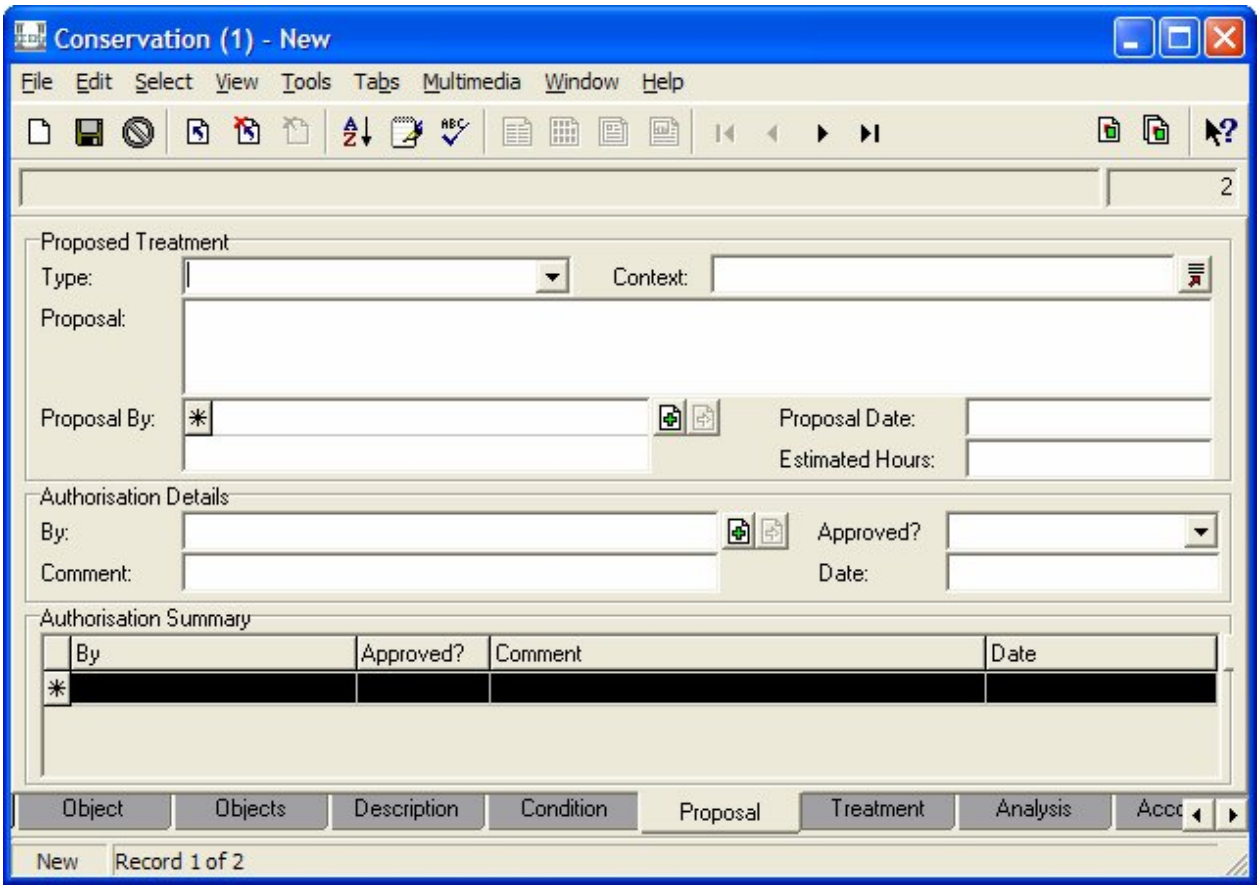
The draft specification comprised Internal Proposal and External Proposal tabs. Some customers undertake external consulting work, many do not.

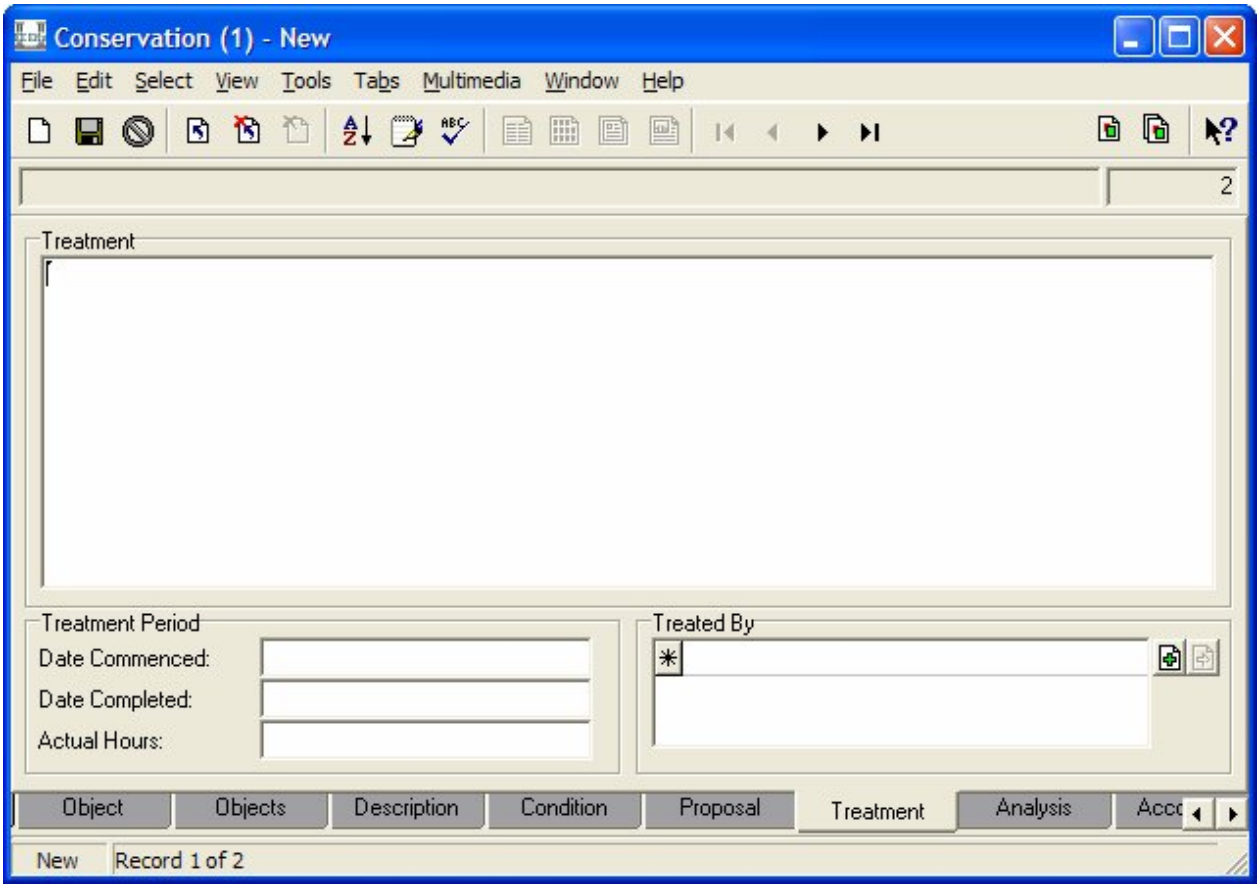
There was much in common between these draft Internal Proposal and External Proposal tabs Also the Accounting section on the External Proposal tab duplicated the information on the Accounting tab.

KE proposes to support the desired functionality with just two tabs – Proposal and Accounting. This simplifies date entry a little but more importantly makes querying/sorting/reporting of Proposal and Accounting details much easier.

The Proposal tab has a Type field. This can hold the values Internal or External (or indeed any other values desired by the institution).

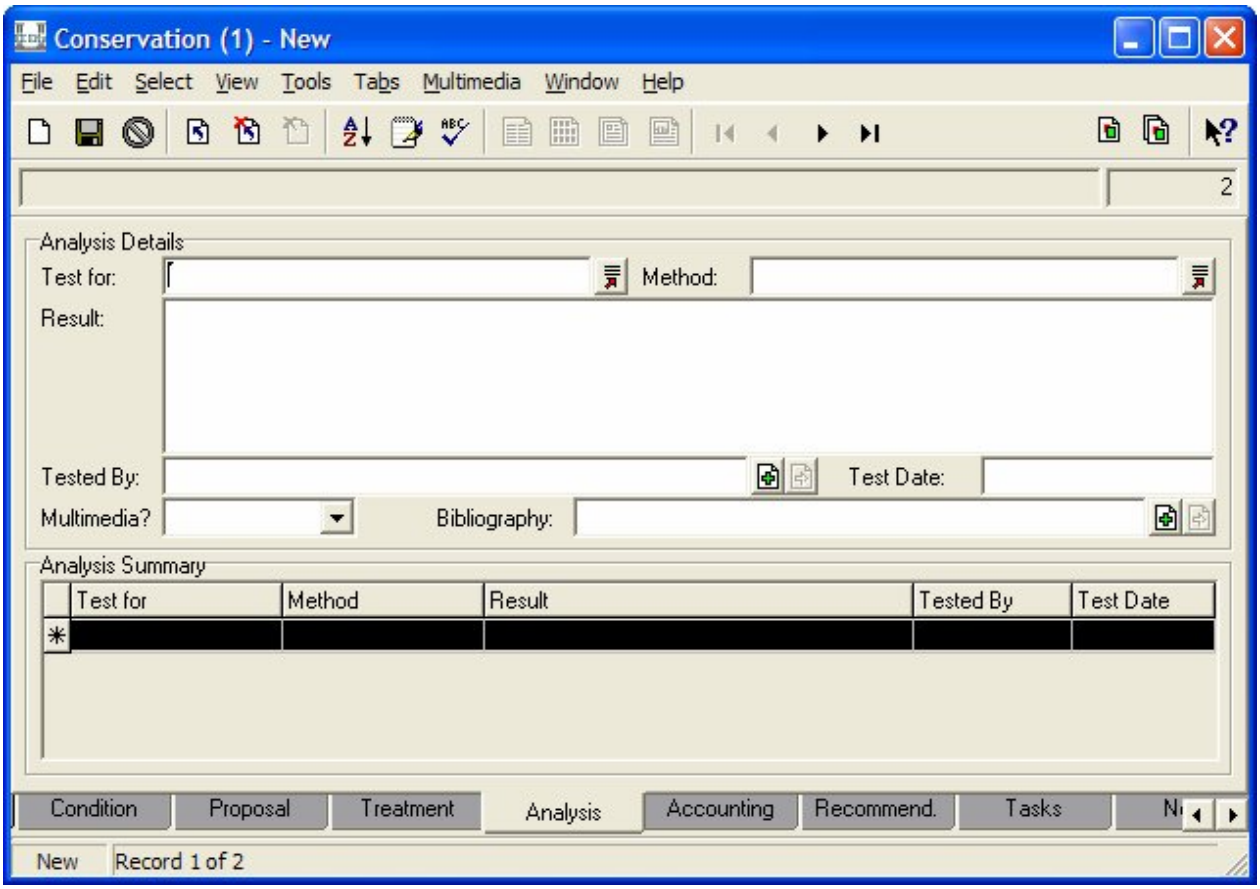
The draft specification also contained a Context field which has been included in the design. But KE is wondering does the Type field make the Context field redundant?

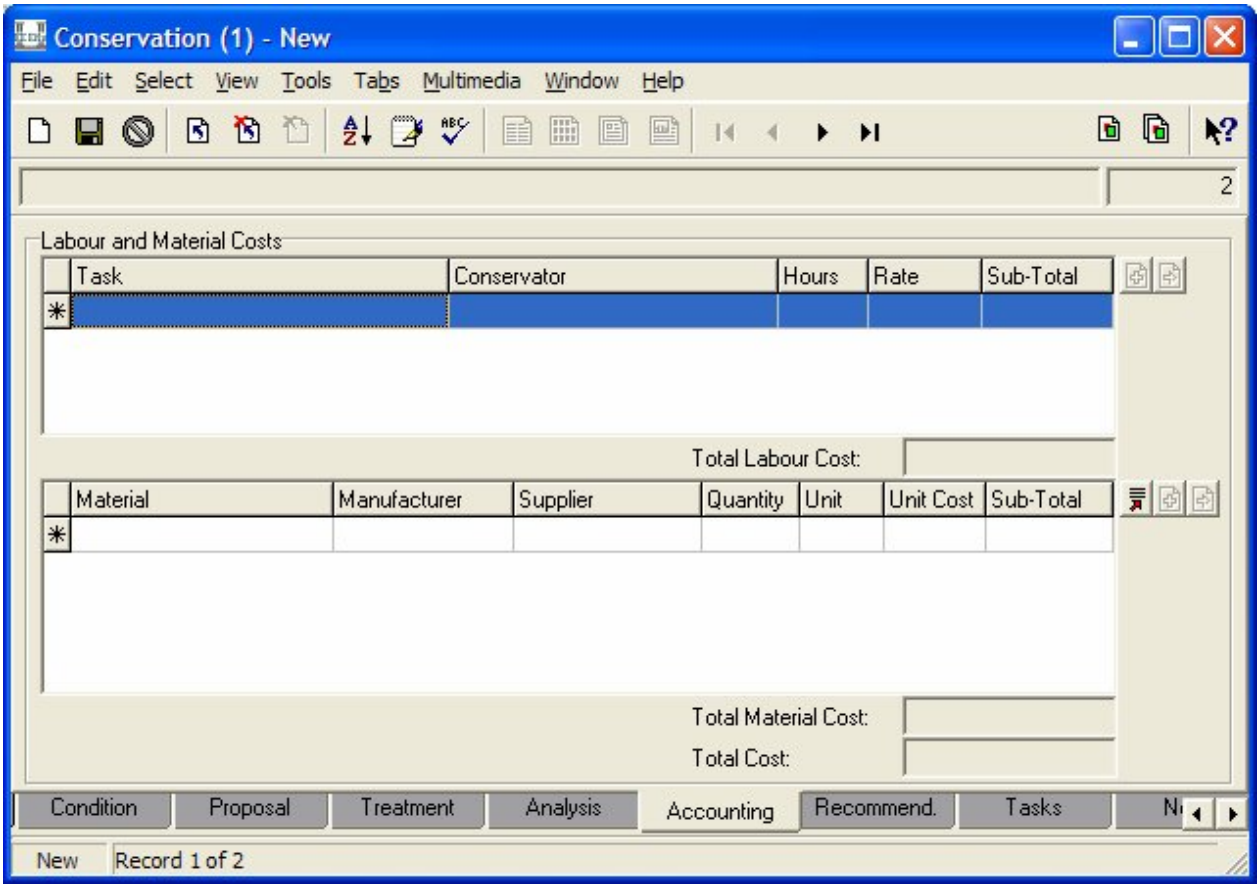


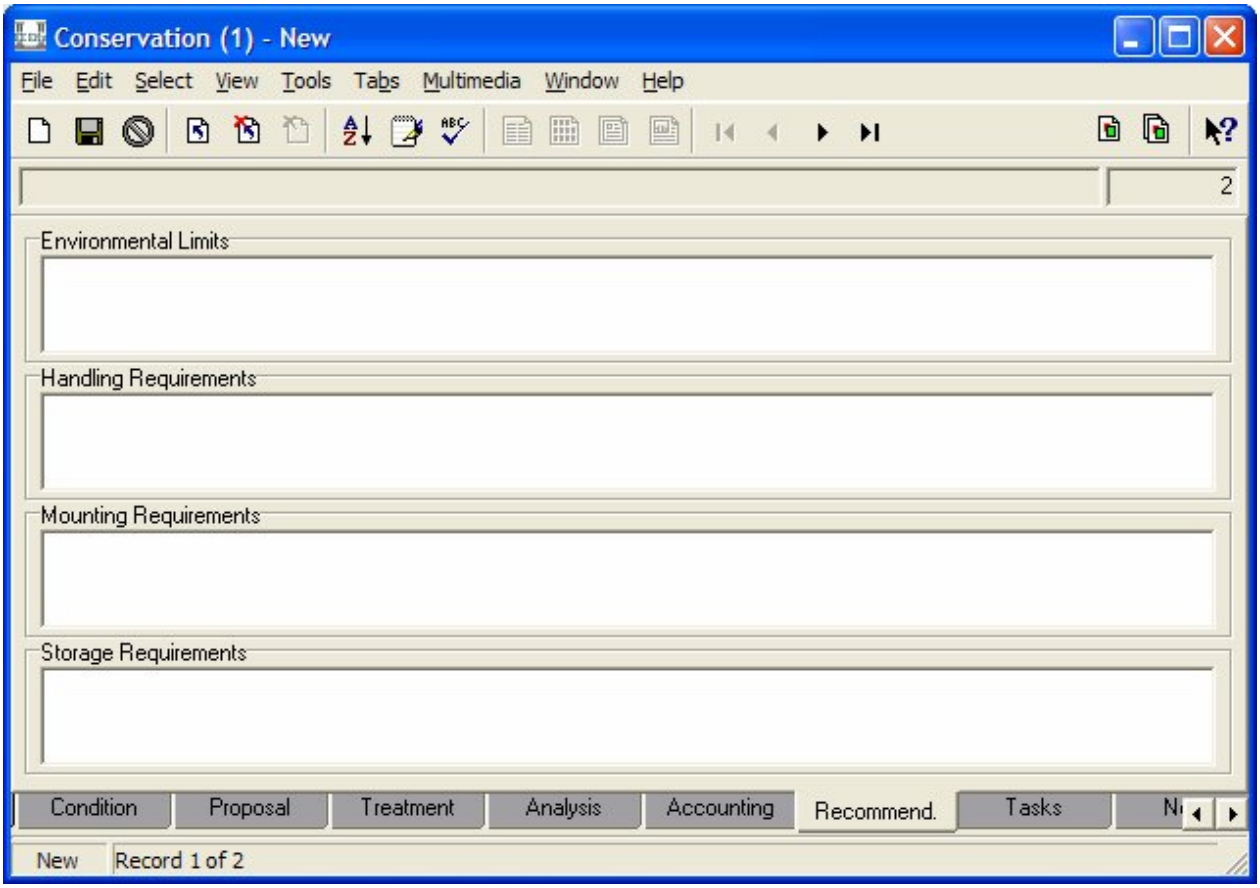

Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Treatment
Treatment Period
Date Commenced:
Date Completed:
Actual Hours:
Treated By
Object Objects Description Condition Proposal Treatment Analysis
New
Record 1 of 2

The draft specification had a Multimedia reference on the Analysis tab. Such a reference is inconsistent with the rest of EMu and KE will not place it on a core tab.

A simple Multimedia text drop down has been added to allow flagging of each row of the Analysis grid as being related to a multimedia attachment (on the standard Multimedia tab). Each customer can define the flags appropriate to their needs.

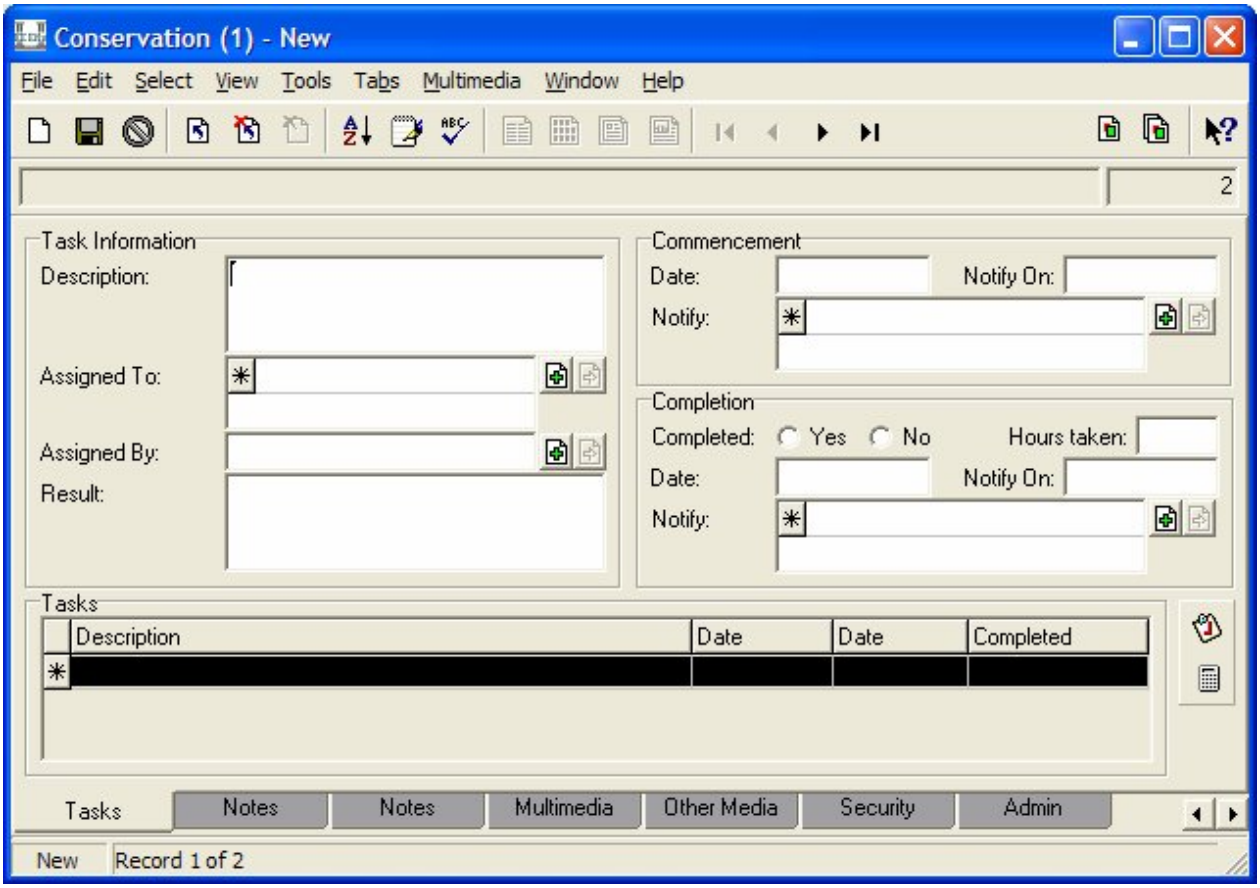


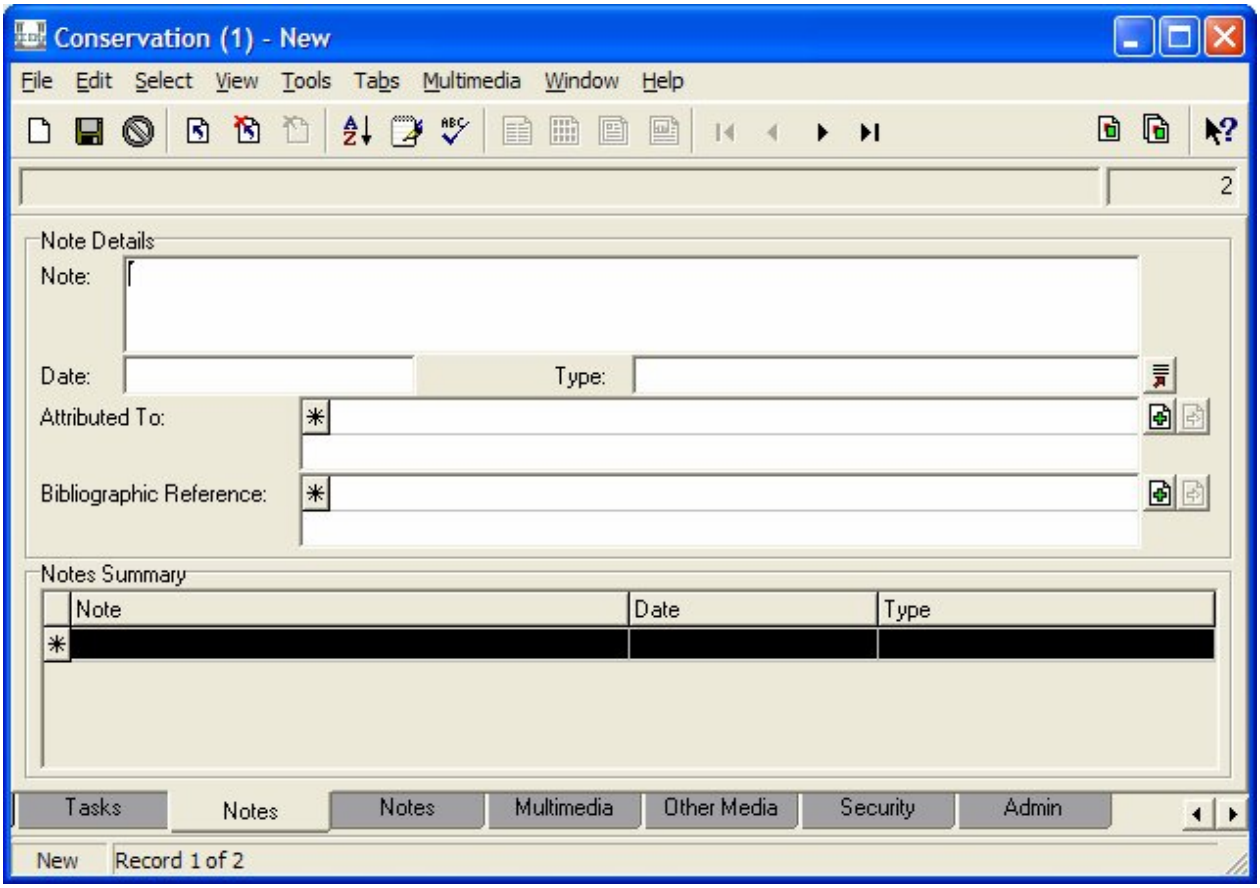

Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Labour and Material Costs
Task
Conservator
Hours
Rate
Sub-Total
Total Labour Cost:
Material
Manufacturer
Supplier
Quantity
Unit
Unit Cost
Sub-Total
Total Material Cost:
Total Cost:
Condition
Proposal
Treatment
Analysis
Accounting
Recommend.
Tasks
New
Record 1 of 2

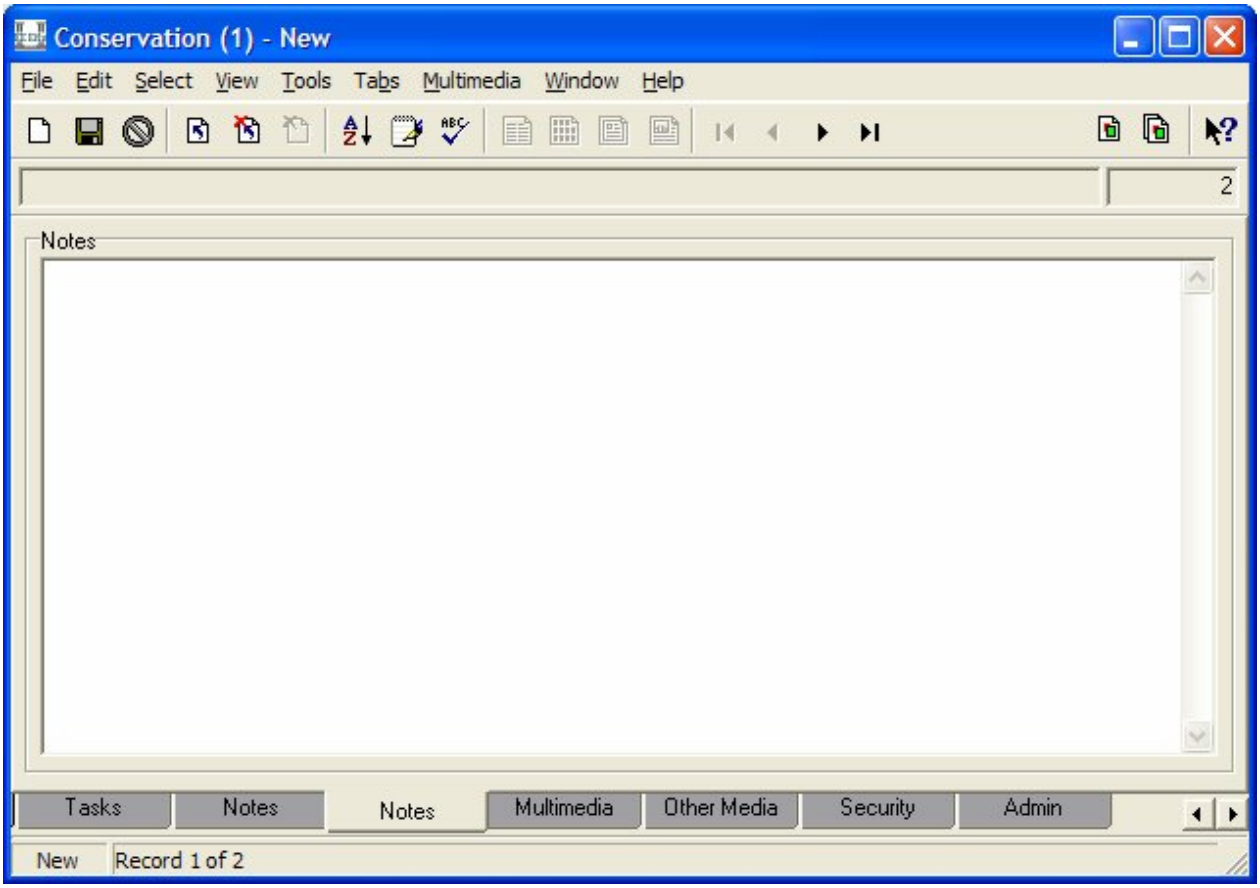

Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Environmental Limits
Handling Requirements
Mounting Requirements
Storage Requirements
Condition
Proposal
Treatment
Analysis
Accounting
Recommend.
Tasks
New
Record 1 of 2

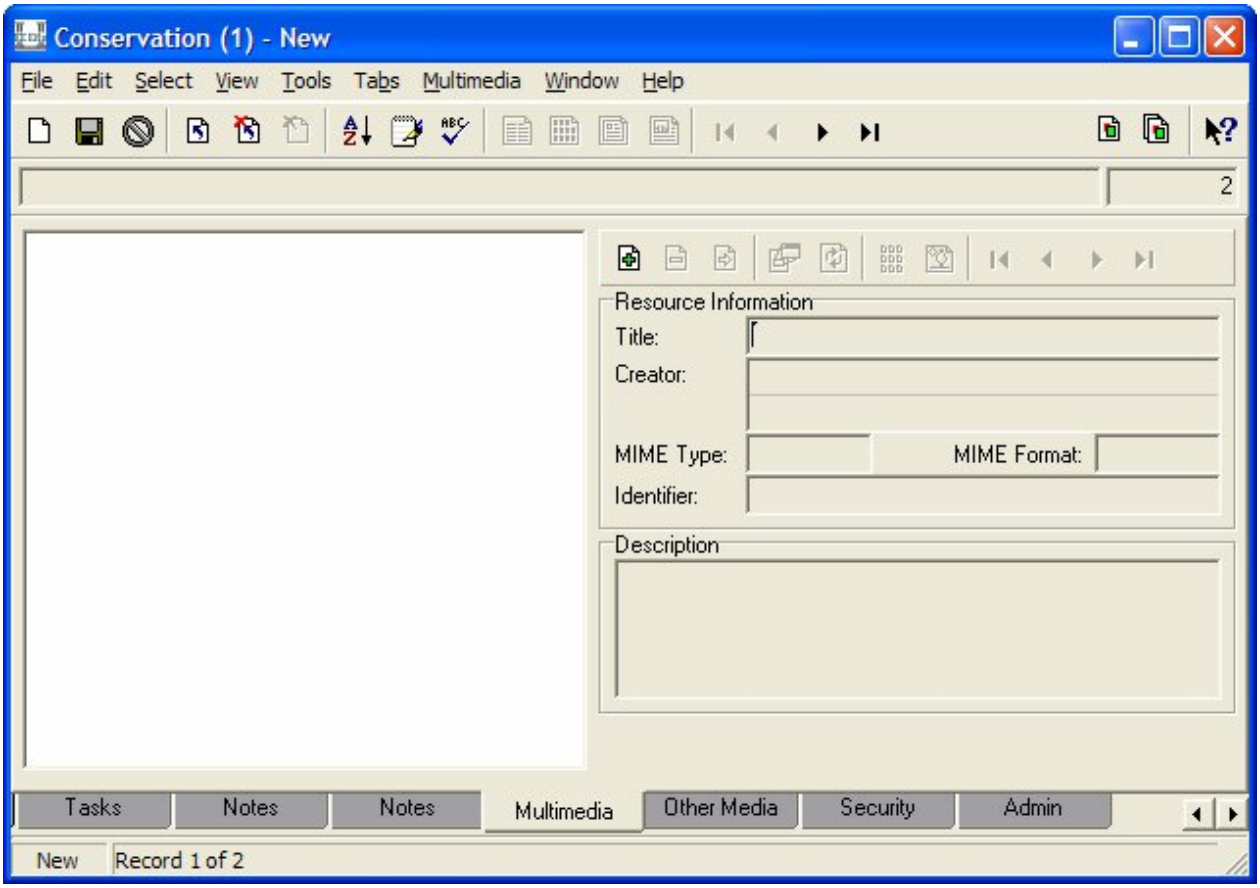
Tasks, Multimedia, Security and Admin are the standard EMu tabs.

Two Notes tabs are provided and customers may choose which one to use. A new attributed Notes tab allows more detail to be attached to individual notes. The old Notes tab is supported for backwards compatibility with the old EMu Conservation module.

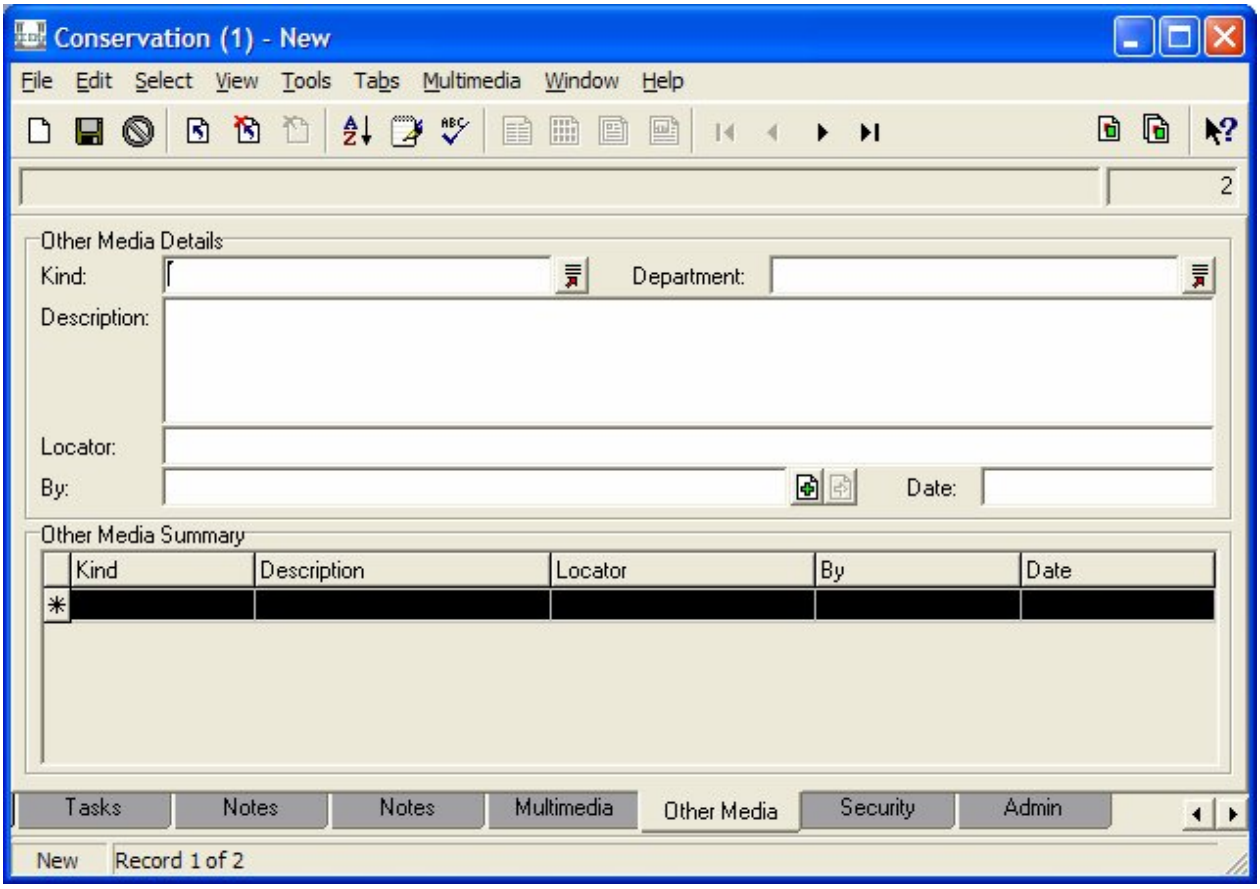


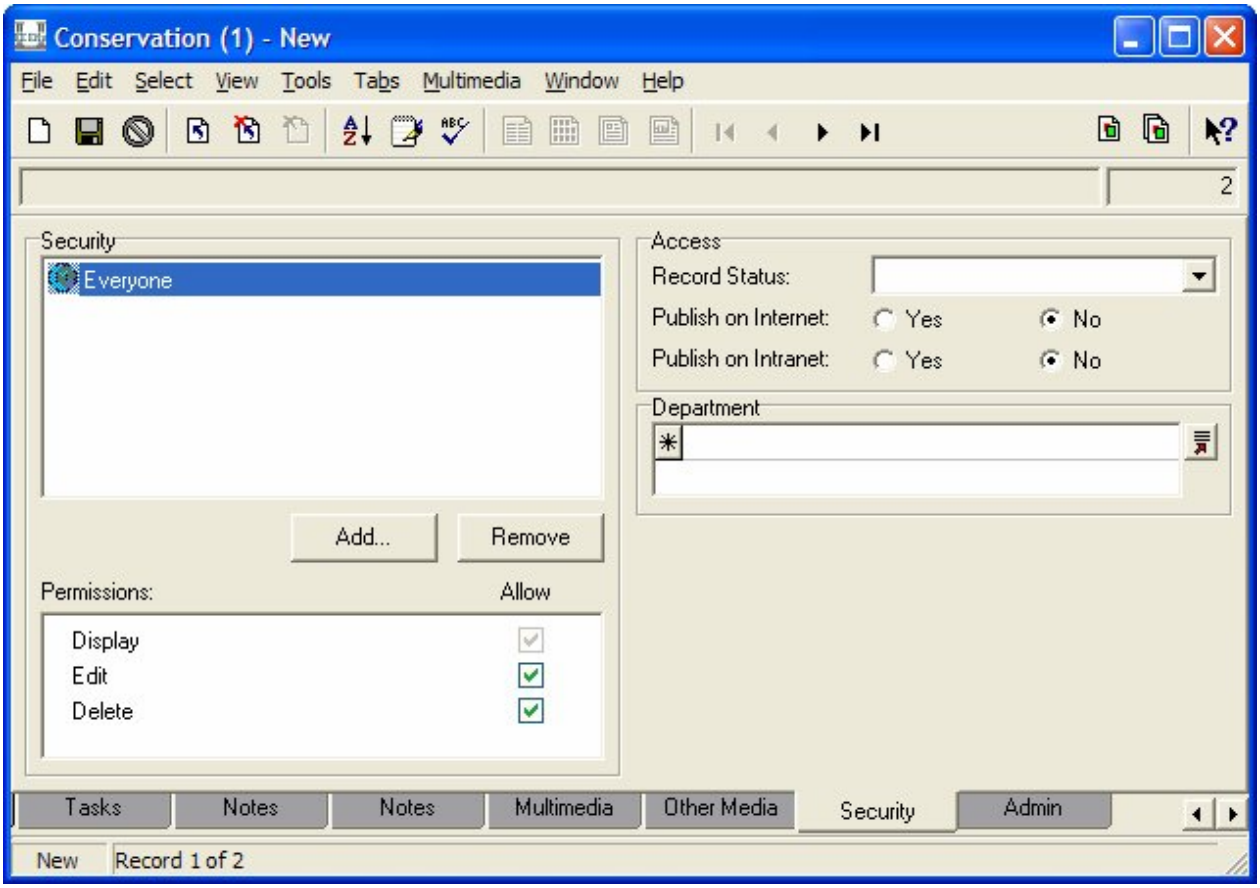

Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Note Details
Note:
Date:
Type:
Attributed To:
Bibliographic Reference:
Notes Summary
Note
Date
Type
Tasks
Notes
Notes
Multimedia
Other Media
Security
Admin
New
Record 1 of 2

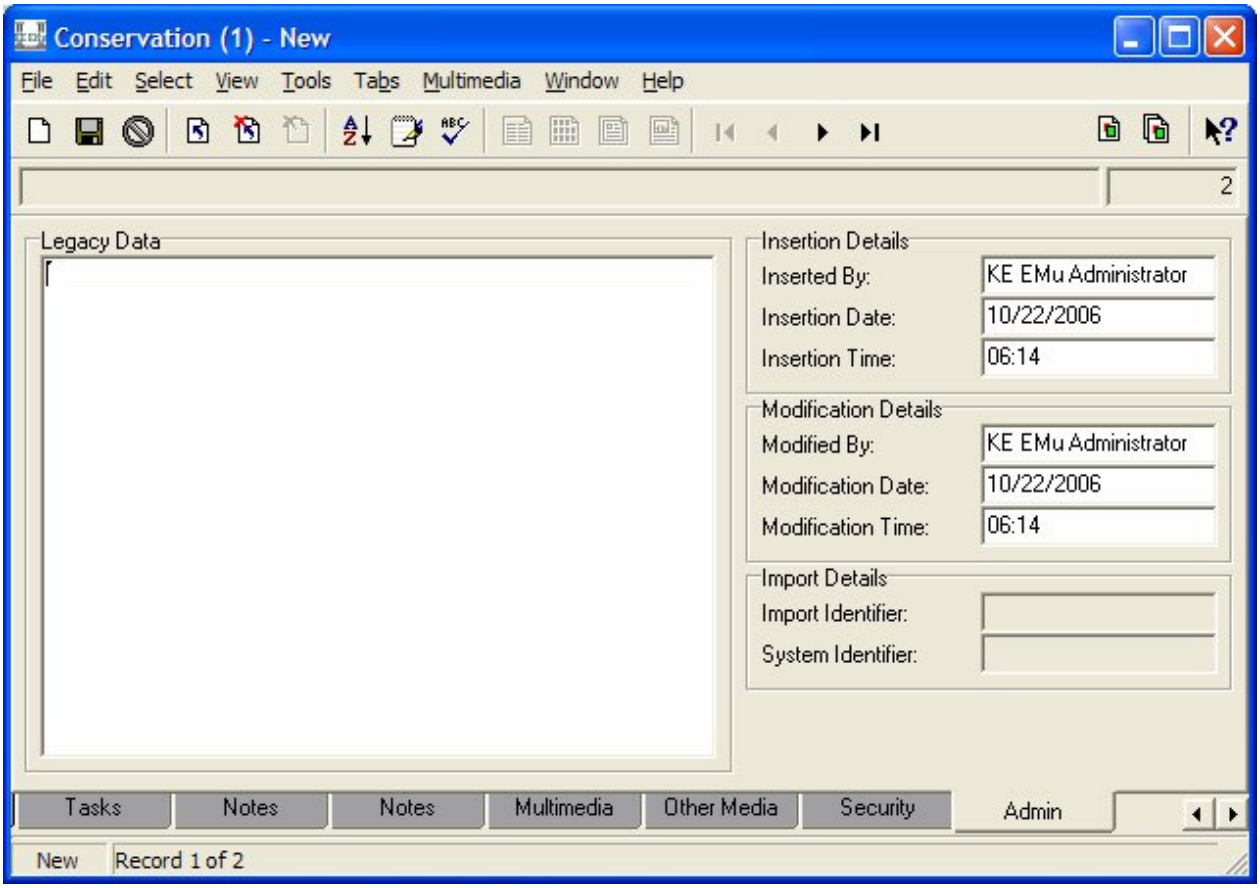

Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Notes
Tasks
Notes
Notes
Multimedia
Other Media
Security
Admin
New
Record 1 of 2


Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Resource Information
Title:
Creator:
MIME Type:
MIME Format:
Identifier:
Description
Tasks
Notes
Notes
Multimedia
Other Media
Security
Admin
New
Record 1 of 2

By default the positioning of the Other Media tab is next to the standard Multimedia tab. KE believes this is where it should go. Customers can adjust this default tab order via the EMu registry.




Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Security
Everyone
Add...
Remove
Permissions:
Allow
Display
Edit
Delete
Access
Record Status:
Publish on Internet:
Yes
No
Publish on Intranet:
Yes
No
Department
Tasks
Notes
Notes
Multimedia
Other Media
Security
Admin
New
Record 1 of 2


Conservation (1) - New
File Edit Select View Tools Tabs Multimedia Window Help
2
Legacy Data
Insertion Details
Inserted By:
KE EMu Administrator
Insertion Date:
10/22/2006
Insertion Time:
06:14
Modification Details
Modified By:
KE EMu Administrator
Modification Date:
10/22/2006
Modification Time:
06:14
Import Details
Import Identifier:
System Identifier:
Tasks
Notes
Notes
Multimedia
Other Media
Security
Admin
New
Record 1 of 2